

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

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GUZMAN
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NATALIE
OROSCO
VICE CHAIR

VIRGINIA DIAZ
COMMISSIONER

ARLINE
MIRANDA
COMMISSIONER

IRIS RODRIGUEZ
COMMISSIONER

AGENDA FOR THE REGULAR MEETING OF THE SENIOR CITIZEN COMMISSION

JUNE 24, 2019

9:00 A.M.

IRWINDALE CITY HALL / COUNCIL CHAMBER

Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).



Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL: Commissioners: Virginia Diaz, Arline Miranda, Iris Rodriguez;
Vice Chair Natalie Orosco; Chair Maggie Guzman

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

- 1. Special meeting held May 20, 2019.

2. NEW BUSINESS

- A. Senior Center Transportation Services Program – Verbal Report


3. SENIOR CENTER MANAGER UPDATE

4. COMMISSIONER ITEMS

5. ADJOURN

AFFIDAVIT OF POSTING

I, Laura Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on June 24, 2019, to be posted at the City Hall, Library, and Post Office on June 20, 2019.



Laura M. Nieto, MMC
Chief Deputy City Clerk

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**MAY 20, 2019
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in special session at the above time and place.

ROLL CALL: Present: Commissioners Virginia Diaz, Arline Miranda, Iris Rodriguez; Vice Chair Natalie Orosco; Chair Maggie Guzman

Also present: Theresa Olivares, Assistant City Manager; Eloise Beltran, Senior Center Manager; Armando Hegdahl, Management Analyst

**SPONTANEOUS
COMMUNICATIONS**

There were no speakers.

CONSENT CALENDAR

MOTION A motion was made by Chair Guzman, seconded by Commissioner Miranda, to approve the Consent Calendar. The motion was unanimously approved.

**ITEM NO. 1A
MINUTES**

MINUTES

The minutes of the regular meeting held April 22, 2019, were approved.

END OF CONSENT CALENDAR

**SENIOR CENTER
MANAGER UPDATE**

Senior Center Manager Beltran provided the following update:

- 1) A Metro on the Go trip to the San Antonio Winery has been scheduled for June 7.
- 2) A trip to see the Neil Diamond Tribute at the Covina Theatre has been scheduled for June 22.
- 3) The following events / activities have been scheduled:
 - A) Care 1st Health Plan will hold a seminar today
 - B) Bingo – May 23
 - C) Birthday Breakfast – May 31
 - D) Father’s Day BBQ and Games – June 14
 - E) Blood Pressure Screening – May 31
 - F) In light of the Memorial Day Holiday, Men’s Haircuts will be moved to May 28
- 4) The sliding doors at the front of the Senior Center have been repaired.
- 5) A Harassment Prevention Training will be held on May 28.

**COMMISSIONER
ITEMS**

COMMISSIONER
DIAZ

Responding to a question by Commissioner Diaz, Assistant City Manager Olivares advised that staff will soon be seeking bids for improvements to the Senior Center facility and is looking into whether the Center should be closed for the duration of the improvements and have the activities relocated to an alternate location. She noted, however, that the improvements will likely occur next year since staff does not want to disrupt any activities and events that have already been scheduled.

COMMISSIONER
MIRANDA

Commissioner Miranda stated that she enjoyed the trip held Saturday.

COMMISSIONER
OROSCO

Commissioner Orosco spoke highly of the recent Mother's Day activities at the Senior Center.

COMMISSIONER
DIAZ

Commissioner Diaz asked about the recent updates to the city's User Fee Schedule, which Assistant City Manager Olivares elaborated on. She clarified that fees charged to Irwindale residents were not increased. She also touched on the submission of fee waivers, insurance requirements, and security requirements.

CHAIR GUZMAN

Chair Guzman thanked staff for preparing the Transportation Services Program guidelines, to which Assistant City Manager Olivares noted that said guidelines may be discussed at next month's Commission meeting.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:09 a.m.

ATTEST:

Armando Hegdahl, CMC
Management Analyst