

**IRWINDALE CITY COUNCIL CHAMBER  
5050 N. IRWINDALE AVENUE  
IRWINDALE, CALIFORNIA 91706**

**JANUARY 9, 2018  
WEDNESDAY  
6:00 P.M.**

The Irwindale **PARKS & RECREATION COMMISSION** met in regular session at the above time and place.

**ROLL CALL:** Present: Commissioners Jason Hickman, Marguerite S. Lopez, Belen Zepeda; Vice Chair Paula Fraijo; Chair Dan Diaz

Also present: Theresa Olivares, Assistant City Manager; Priscilla Zepeda, Recreation Manager; and Laura Nieto, Chief Deputy City Clerk

**REORGANIZATION**

**CHIEF DEPUTY  
CITY CLERK NIETO**

Chief Deputy City Clerk Nieto explained that it would be appropriate to conduct the re-organization of the Parks & Recreation Commission and opened the floor to nominations for the position of Chair.

**COMMISSIONER  
FRAIJO**

Commissioner Fraijo nominated Commissioner Diaz.

**ROLL CALL**

There being no further nominations, Chief Deputy City Clerk Nieto closed the floor to nominations and, on a call for the vote, Commissioner Diaz was unanimously appointed to the position of Chair.

**CHAIR DIAZ**

Chair Diaz resumed the meeting and opened the floor to nominations for the position of Vice Chair.

Chair Diaz nominated Commissioner Fraijo.

**ROLL CALL**

There being no further nominations, Chair Diaz closed the floor to nominations and, on a call for the vote, Commissioner Fraijo was unanimously appointed to the position of Vice Chair.

**SPONTANEOUS  
COMMUNICATIONS**

There were no speakers.

**CONSENT CALENDAR**

MOTION A motion was made by Vice Chair Fraijo, seconded by Commissioner Lopez, to approve the Consent Calendar. The motion was unanimously approved.

**ITEM NO. 1A**  
**MINUTES**

**MINUTES**

The following minutes were approved as presented:

- 1) Regular meeting held December 6, 2017.

**RECREATION**  
**DEPARTMENT UPDATE**

**RECREATION**  
**MANAGER ZEPEDA**

Recreation Manager Zepeda provided the following update:

- 1) The Family Trip to the Mission Inn on Saturday, December 10<sup>th</sup> was sold out with 23 participants
- 2) The Day Camp Trip to AMC Covina for "Ferdinand" on Wednesday, December 26<sup>th</sup> had 27 participants
- 3) The Day Camp Trip to Knott's Merry Farm on Tuesday, January 2<sup>nd</sup> had 29 participants
- 4) The Teen Trip to Magic Mountain on Thursday, January 4<sup>th</sup> had 13 participants
- 5) Registrations are now being accepted for ALL yearlong classes. These classes take place once a month and include: Bunco, Playbillers, Canvas Kids, Pint Size Picassos and our newest class Cupcake Cuties. Information for all of these classes is available on our website
- 6) The Irwindale Cheer Program's first competition of the season is scheduled for Saturday, January 27<sup>th</sup> at Sierra vista High School, in Baldwin Park. The girls will have a showcase earlier that week for anyone who is interested in attending.
- 7) The Recreation Department will be closed on Monday, January 16<sup>th</sup> in observance of MLK Jr. Day
- 8) The gym floor resurfacing project began today. The basketball court and cardio rooms will be re-open for use beginning Tuesday, January 17<sup>th</sup>. All other recreation classes, programs and rooms will remain open during the resurfacing project.
- 9) All CVUSD schools are doing Bus Evacuation safety training this month. Our driver(s) will participate in each of the trainings provided for the schools we transport to
- 10) We are really pushing our promotions via Social Media so if you are active online, we would love you to follow us on Facebook,

twitter, and Instagram @cityofirwindale. We post flyers, pictures, updates and reminders and find it the fastest and easiest way to keep our community informed.

RECREATION  
MANAGER ZEPEDA

In response to a question from Vice Chair Fraijo, Recreation Manager Zepeda advised that Cheer registrations are now because the program starts later in the year.

She further reported that the recommendation of the Commission would be presented to the Council on January 24<sup>th</sup>. The color palette, which included white powder-based metal, may be difficult to maintain, so staff would be presenting the second option.

**PUBLIC WORKS**  
**DEPARTMENT UPDATE**

No report given

**COMMISSIONER ITEMS**

VICE CHAIR FRAIJO

Vice Chair Fraijo asked if t-shirts were provided to the kids during City trips, to distinguish them from other organizations. Recreation Manager Zepeda noted that for the Spring and Summer trips, t-shirts were provided. Vice Chair Fraijo recommended that some sort of name tags or t-shirts be provided.

COMMISSIONER  
HICKMAN

Commissioner Hickman inquired if the Aladdin trip was open to everyone to which Recreation Manager Zepeda responded yes, that it was a City trip.

VICE CHAIR FRAIJO

Vice Chair Fraijo asked about the staff to child ratio for outings to which staff responded that there are three to four Recreation Aides and 27 kids and that there had not been any incidents. Vice Chair Fraijo further thanked staff for the very colorful and informative Save the Date flyer for upcoming City events.

ASSISTANT CITY  
MANAGER OLIVARES

Assistant City Manager Olivares announced that residents had the opportunity to opt-in and continue receiving the City's monthly flyers.

CHIEF DEPUTY  
CITY CLERK NIETO

In response to an inquiry from Commissioner Hickman, Chief Deputy City Clerk Nieto advised that the Commission agendas could be sent electronically.

VICE CHAIR FRAIJO

Vice Chair Fraijo wished everyone a happy new year and shared that the Recreation Department is taking leaps and bounds under the leadership of Recreation Manager Zepeda.

COMMISSION  
HICKMAN

Commissioner Hickman congratulated Chair Diaz and Vice Chair Fraijo on their re-appointments.

**ADJOURNMENT**

There being no further business to conduct, the meeting was adjourned at 6:14 p.m.

---

Armando Hegdahl, CMC  
Deputy City Clerk