

IRWINDALE CITY COUNCIL CHAMBER  
5050 N. IRWINDALE AVENUE  
IRWINDALE, CALIFORNIA 91706

JANUARY 10, 2018  
WEDNESDAY  
6:00 P.M.

The Irwindale CITY COUNCIL met in regular session at the above time and place.

**ROLL CALL:** Present: Councilmembers Larry G. Burrola, Manuel R. Garcia,  
H. Manuel Ortiz; Mayor Pro Tem Albert F. Ambriz;  
Mayor Mark A. Breceda

Also present: John Davidson, City Manager; Fred Galante, City Attorney; Theresa Olivares, Assistant City Manager; Ty Henshaw, Chief of Police; William Tam, Development Services Director/ City Engineer; Eva Carreon, Director of Finance; Mary Hull, Human Resources Manager, and Laura Nieto, Chief Deputy City Clerk

**RECESS TO  
CLOSED SESSION**

At 6:00 p.m., the City Council recessed to Closed Session to discuss the following:

Conference with Real Property Negotiators  
Pursuant to California Government Code Section 54956.8

Property: United Rock Products Pit No. 3  
1137 Meridian Street  
Negotiating Parties: City of Irwindale and United Rock Products  
Under Negotiation: Price & terms of potential acquisition

ACTION: Direction provided; no further reportable action taken

Property: 13620 Live Oak Lane  
NuWay Travel Center  
Negotiating Parties: City of Irwindale and Copart  
Under Negotiation: Price and Terms

ACTION: Not discussed

Conference with Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of Cases: One

ACTION: Briefing given, direction provided; no further reportable action taken.

Conference with Legal Counsel – Existing Litigation  
Pursuant to California Government Code Section 54956.9

Name of Case: City of Irwindale v. Huy Fong Foods, Inc.  
Case Number: BC 621610

**ACTION:** Update given, direction provided; no further reportable action taken (Councilmember Ortiz abstained, left the Closed Session room, and did not participate in the discussion)

**RECONVENE IN  
OPEN SESSION**

At 6:38 p.m., the City Council reconvened in Open Session.

**CHANGES TO THE  
AGENDA**

None.

**COUNCILMEMBER  
TRAVEL REPORTS**

None.

**ANNOUNCEMENTS**

COUNCILMEMBER  
BURROLA

Councilmember Burrola mentioned a recent power outage at the park and requested an update on the matter from the City Manager.

CITY MANAGER  
DAVIDSON

City Manager Davidson reported on a malfunctioning electrical panel at Irwindale Park, which rendered some lights inoperable.

DIRECTOR TAM

Director Tam added that staff from Edison and the city, after inspecting the panel, determined that the feed from Edison had gone bad. Edison employees completed the repairs by January 2.

CITY MANAGER  
DAVIDSON

City Manager Davidson noted that city staff and Edison employees worked together to get the lights up and running as quickly as possible. He also elaborated on staff's efforts to provide temporary lighting. No injuries or suspicious activities were reported during the outage.

COUNCILMEMBER  
BURROLA

Councilmember Burrola thanked everyone involved in resolving the lighting issue, and thanked Mayor Pro Tem Ambriz for agreeing to switch seats at the dais with him in order to accommodate his need to sit closer to the audio speakers.

COUNCILMEMBER  
GARCIA

Councilmember Garcia suggested planning and possibly funding the repair of the lighting and irrigation at street medians.

**INTRODUCTION OF  
NEW EMPLOYEES /  
PROMOTIONS**

INTRODUCTION OF  
LIBRARY TECHNICIAN  
CHRISHELLE PEREZ

INTRODUCTION OF LIBRARY TECHNICIAN CHRISHELLE PEREZ

City Librarian Balli provided brief background information and introduced Chrishelle Perez as the new Library Technician.

INTRODUCTION OF  
PLANNING  
TECHNICIAN  
JOHN LARRETA

INTRODUCTION OF PLANNING TECHNICIAN JOHN LARRETA  
  
Principal Planner Simpson provided brief background information and introduced John Larreta as the new Planning Technician.

**PROCLAMATIONS /  
PRESENTATIONS /  
COMMENDATIONS**

ADMINISTRATION OF  
OATHS OF OFFICE TO  
CITY COMMISSIONERS

ADMINISTRATION OF OATHS OF OFFICE TO CITY  
COMMISSIONERS

OATHS OF OFFICE

Oaths of Office were administered to Senior Citizen Commissioners Arline Miranda and Maggie Guzman, to Parks & Recreation Commissioner Dan Diaz, and to Planning Commissioners Enoch Y. Burrola and Arthur R. Tapia.

COMMISSIONER  
TAPIA

Commissioner Tapia expressed his appreciation for the appointment to the Planning Commission and spoke on some of his experiences, and requested a moment of silence in memory of those who have passed away from cancer.

CHAMBER OF  
COMMERCE  
QUARTERLY UPDATE

CHAMBER OF COMMERCE QUARTERLY UPDATE  
  
The update was provided.

**SPONTANEOUS  
COMMUNICATIONS**

There were no speakers.

**CONSENT CALENDAR**

MOTION

A motion was made by Councilmember Burrola, seconded by Councilmember Ortiz, to approve the Consent Calendar; reading resolutions and ordinances by title only and waiving further reading thereof, with the exception of Item No. 1H, which was removed for separate consideration. The motion was unanimously approved.

ITEM NO. 1A  
MINUTES

MINUTES

The following minutes were approved:

- 1) Regular meeting held December 13, 2017

ITEM NO. 1B  
WARRANTS / DEMANDS  
PAYROLL

WARRANTS / DEMANDS / PAYROLL

The warrants / demands / payroll were approved.

ITEM NO. 1C  
APPROVAL OF SB1  
ROAD MAINTENANCE  
AND REHABILITATION  
ACCOUNT LOCAL  
STREETS AND ROADS  
FUNDING ALLOCATION  
FOR FISCAL YEAR  
2017-2018

APPROVAL OF SB1 ROAD MAINTENANCE AND  
REHABILITATION ACCOUNT LOCAL STREETS AND ROADS  
FUNDING ALLOCATION FOR FISCAL YEAR 2017-2018

1) The SB1 Local Streets and Roads Program proposed project list was approved and staff was authorized to submit said list to the California Transportation Commission; 2)

RESOLUTION NO.  
2018-05-2999  
ADOPTED

**Resolution No. 2018-05-2999**, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AUTHORIZING SUBMISSION OF THE SB1 LOCAL STREETS AND ROADS PROJECT LIST AND ALLOCATION OF SB1 FUNDS TO THE 2017-2018 RESURFACING PROGRAM,” was adopted.

ITEM NO. 1D  
APPROVAL OF  
EXTENSION OF  
CONTRACT FOR  
ANNUAL AUDIT  
SERVICES

APPROVAL OF EXTENSION OF CONTRACT FOR ANNUAL  
AUDIT SERVICES (Joint Item on Successor Agency and Housing  
Authority)

The extension of the existing contract with Lance, Soll, & Lunghard, LLP, Certified Public Accountants, to provide annual audit services for two additional years, was approved.

ITEM NO. 1E  
EMPLOYER-EMPLOYEE  
RELATIONS  
RESOLUTION

EMPLOYER-EMPLOYEE RELATIONS RESOLUTION NO. 2018-  
03-2997

RESOLUTION NO.  
2018-03-2997  
ADOPTED

**Resolution No. 2018-03-2997**, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, RELATING TO EMPLOYER-EMPLOYEE RELATIONS WITHIN THE CITY ADOPTING AN UPDATED POLICY PERTAINING TO RELATIONS AND COMMUNICATIONS BETWEEN THE CITY OF IRWINDALE AND ITS EMPLOYEES, AND RESCINDING RESOLUTION NO. 98-05-1566, RELATING TO EMPLOYER-EMPLOYEE RELATIONS,” was adopted.

ITEM NO. 1F  
APPROVE ASSET  
FORFEITURE BUDGET  
TRANSFER FOR  
PURCHASE OF ONE  
POLICE  
ADMINISTRATIVE

APPROVE ASSET FORFEITURE BUDGET TRANSFER FOR  
PURCHASE OF ONE POLICE ADMINISTRATIVE VEHICLE AND  
WAIVE FORMAL BIDDING PROCEDURE

VEHICLE AND WAIVE  
FORMAL BIDDING  
PROCEDURE

RESOLUTION NO.  
2018-01-2995  
ADOPTED

**Resolution No. 2018-01-2995**, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A BUDGET TRANSFER OF ASSET FORFEITURE FUNDS OF \$56,608 WITHIN THE ASSET FORFEITURE ACCOUNT FOR THE PURCHASE AND OUTFITTING OF ONE POLICE ADMINISTRATIVE VEHICLE,” was adopted; formal bidding procedures were waived per Irwindale Municipal Code Section 3.44.080(f); and the issuance of a purchase order for the procurement of one (1) vehicle, a 2018 Chevrolet Police Administrative Tahoe, was approved.

ITEM NO. 1G  
AMENDMENT TO  
CITY ATTORNEY FEE  
AGREEMENT

AMENDMENT TO CITY ATTORNEY FEE AGREEMENT (JOINT  
ITEM ON SUCCESSOR AGENCY & HOUSING AUTHORITY)

The Second Amendment to the Irwindale Fee Agreement for City Attorney Services was approved.

**END OF CONSENT CALENDAR**

ITEM NO. 1H  
APPROVAL OF  
ISSUANCE OF  
REQUEST FOR  
PROPOSALS (RFP)  
FOR THE AUDIO /  
VISUAL SYSTEM  
EQUIPMENT AND  
INSTALLATION FOR  
CITY COUNCIL  
CHAMBERS

APPROVAL OF ISSUANCE OF REQUEST FOR PROPOSALS  
(RFP) FOR THE AUDIO / VISUAL SYSTEM EQUIPMENT AND  
INSTALLATION FOR CITY COUNCIL CHAMBERS

COUNCILMEMBER  
GARCIA

Responding to a concern by Councilmember Garcia, Assistant City Manager Olivares advised that the big screen that is being planned for installation through this Request for Proposals (“RFP”) would be placed at a location within the Council Chambers that does not block the names of the city’s founding fathers on the wall. Also, the RFP does not include video cameras, as staff does not anticipate video-recording the meetings.

RESOLUTION NO.  
2018-04-2998  
ADOPTED

**Resolution No. 2018-04-2998**, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR THE AUDIO / VISUAL SYSTEM EQUIPMENT AND INSTALLATION FOR CITY COUNCIL

CHAMBERS,” was adopted on the motion of Councilmember Garcia, seconded by Mayor Breceda, and unanimously approved.

**NEW BUSINESS**

ITEM NO. 2A  
COMPREHENSIVE  
ANNUAL FINANCIAL  
REPORT FOR THE  
FISCAL YEAR ENDED  
JUNE 30, 2017

COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE  
FISCAL YEAR ENDED JUNE 30, 2017 (Joint Item on Successor  
Agency & Housing Authority)

DIRECTOR CARREON

Director Carreon presented the staff report and introduced Rich Kikuchi, a partner with the city’s auditing firm, Lance, Soll, & Lunghard, who provided an overview of the Comprehensive Annual Financial Report.

**PUBLIC HEARINGS**

ITEM NO. 3A  
APPROVAL OF  
PROPOSED USE OF  
CDBG ALLOCATION OF  
FY 2018-2019 AND  
INCORPORATING  
FY 2016-2018 AND  
FY 2017-2018  
ALLOCATIONS

APPROVAL OF PROPOSED USE OF COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATION OF  
FISCAL YEAR (FY) 2018-2019 AND INCORPORATING FY 2016-  
2018 AND FY 2017-2018 ALLOCATIONS

DIRECTOR CARREON

Director Carreon presented the staff report.

OPEN  
PUBLIC HEARING

At 7:40 p.m., Mayor Breceda opened the public hearing for comments.

CLOSE  
PUBLIC HEARING

There being no comments, Mayor Breceda closed the public hearing at 7:40 p.m.

RESOLUTION NO.  
2018-02-2996  
ADOPTED

**Resolution No. 2018-02-2996**, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE PROPOSED USE OF THE CITY’S FISCAL YEAR 2018-2019 LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION,” was adopted, on the motion of Councilmember Ortiz, seconded by Mayor Pro Tem Ambriz, and unanimously approved.


**CITY MANAGER'S  
REPORT**

CITY MANAGER  
DAVIDSON

City Manager Davidson reported on staff's efforts to properly maintain the gym floor, advised that the monthly mailer will be transitioned from paper to an electronic version that can be found on the city website and social media site, noted that City Hall will be closed on Monday for Martin Luther King Jr's Day, recognized staff's hard work in realizing considerable income for the city, and reported on the Police Department's upcoming awards luncheon.

**ADJOURNMENT**

There being no further business to conduct, the meeting was adjourned at 7:47 p.m.

  
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Laura M. Nieto, MMC  
Chief Deputy City Clerk

Approved as submitted at the regular meeting held February 14, 2018.