

The Irwindale **PARKS & RECREATION COMMISSION** met in regular session at the above time and place.

**ROLL CALL:** Present: Commissioners Jason Hickman, Marguerite S. Lopez, Belen Zepeda; Vice Chair Paula Fraijo; Chair Dan Diaz

Also present: Theresa Olivares, Assistant City Manager; Priscilla Zepeda, Recreation Manager; Pedro Rodriguez Jr., Public Works Maintenance Supervisor and Armando Hegdahl, Deputy City Clerk

**SPONTANEOUS  
COMMUNICATIONS**

There were no speakers.

**CONSENT CALENDAR**

**MOTION** A motion was made by Vice Chair Fraijo, seconded by Commissioner Lopez, to approve the Consent Calendar. The motion was unanimously approved.

**ITEM NO. 1A  
MINUTES**

**MINUTES**

The following minutes were approved as presented:

- 1) Special meeting held January 9, 2018.

**RECREATION  
DEPARTMENT UPDATE**

**RECREATION  
MANAGER ZEPEDA**

Recreation Manager Zepeda provided the following update:

- 1) The upcoming trip to Aladdin the Musical is sold out with 23 sign ups.
- 2) The trip to the Santa Monica Pier and Promenade has 23 people signed up to attend.
- 3) Eight participants have registered for the Cupcake Cuties program, which started last month.
- 4) The Irwindale Cheer participants competed and placed first in the Elementary Cheer Division competition and received the Showmanship award.
- 5) The KidZone program will be closed on February 12.
- 6) The Recreation Department, as well as most city departments, will be closed to the public on February 19.
- 7) Bus evacuation drills were held recently, and the school bus rider lists were updated.
- 8) The City Council has approved the Parks & Recreation Commission's recommendations for the upgrades/replacement of

playground equipment at city parks. She thanked the Commission for its valuable input.

**PUBLIC WORKS**  
**DEPARTMENT UPDATE**

PUBLIC WORKS  
MAINTENANCE  
SUPERVISOR  
RODRIGUEZ

Public Works Maintenance Supervisor Rodriguez advised that staff is working on repairing/replacing the damaged pavers at the Jardin de Roca Park.

**COMMISSIONER ITEMS**

VICE CHAIR FRAIJO

Responding to several questions by Vice Chair Fraijo regarding the availability of grant funds for the replacement of playground equipment, Manager Zepeda indicated that the city would be receiving the higher amount of funds available. Vice Chair Fraijo thanked the Council for its support of the Commission's recommendations and thanked staff for its park maintenance efforts.

COMMISSIONER  
HICKMAN

Commissioner Hickman asked when the new playground equipment would be installed, to which Manager Zepeda indicated that, if all goes according to plan, staff is hopeful to have the equipment installed before spring break, but if that is not feasible, then definitely before summer vacation.

ASSISTANT CITY  
MANAGER OLIVARES

Assistant City Manager Olivares added that, assuming approval of all the pertinent documentation by the Council and the City Attorney, staff hopes to have the purchase order issued by Wednesday.

VICE CHAIR FRAIJO

Vice Chair Fraijo asked whether the expenses involved in purchasing the new playground equipment would delay progress on the second and third phases for the park renovation project, to which Assistant City Manager Olivares noted that, though neither project has been budgeted for, one project would not delay the other. She added that plans for the remaining phases for the park renovation project have not fallen by the wayside.

Vice Chair Fraijo noted that the state could be headed to another drought and requested that staff purchase and place signs throughout the city that say "Brown is the New Green" to advise the community of the city's water conservation efforts.

Vice Chair Fraijo also suggested increasing the pay of Recreation Aides in an attempt of retaining good employees, to which Assistant City Manager Olivares advised that all city employees are being compensated according to the Classification and Compensation Study that was completed recently.

CHAIR DIAZ

Chair Diaz spoke highly of the workers who are working on constructing new housing near El Nido Park.

**ADJOURNMENT**

There being no further business to conduct, the meeting was adjourned at 6:14 p.m.



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Armando Hegdahl, CMC  
Deputy City Clerk

Approved as presented at the meeting held March 7, 2018.